

**Transition Back to School (Re-Entry Plan for Students)**

**PURPOSE:** The purpose of this information is to help all students have a successful transition back to school. We would like to have this information – at a minimum, as soon as possible but before any child returns to school.

This information is sensitive and will be treated as such. Again, this is just to help the school be more prepared to welcome your child back.

**INSTRUCTIONS:** Please have the placing agency and/or agency where your child is residing/attending submit this form as soon as possible before student’s return to home school. ***Please fill out as much information as possible but at least SECTION ONE of the form, which will suffice for an official excuse for missed school days.*** See back for contact information of each school district to fax or email form.

**SECTION ONE: The most helpful information is in this section; please complete as much as possible.**

<b>Student Name:</b>	<b>DOB:</b>	<b>Student grade:</b>
<b>School District or Name:</b>	<b>Dates of Attendance:</b>	
<b>Agency Where Student Was Placed:</b>	<b>Discharge Date:</b>	
<b>Agency Contact Name:</b>	<b>Contact Phone or Email:</b>	

**SECTION TWO:** This information would be very useful for re-entry to school and is in your child’s best interest. If you agree, please complete this section.

<b>Has the student identified school staff who are supportive?</b>	<b>Name:</b>			
<b>Does he/she know how to access them?</b>	<input type="checkbox"/>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>
<b>Are you requesting a meeting with school prior to discharge?</b>	<input type="checkbox"/>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>
<b>Does the student have any specific concerns about returning to school? Please share here:</b>				
<b>Recommended coping strategies, school placement, effective interventions and other considerations:</b>				

**SECTION THREE:** Any other information you feel would be useful to ease the transition back to school.

<b>Discharge plan and/or agency affiliation (can attach discharge plan in lieu of completing this section)</b>			
	<b>Contact Name</b>	<b>Phone/Email</b>	<b>Release</b>
<b>Mental Health:</b>			<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
<b>Probation:</b>			<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
<b>Acute Partial Program:</b>			<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
<b>Children and Youth:</b>			<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
<b>Any Other Agency:</b>			<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
<b>Please indicate next appointment, if known:</b>			

**(office use Only)**

<b>Expected Date of Return:</b>	<b>Case Manager:</b>
<b>Follow Up From School Staff Needed:</b> <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	

School District	Contact	Title	Email	Phone	Fax
Bangor Area	Joe Kondisko	Director of Student Services	<a href="mailto:KondisJo@bangorsd.org">KondisJo@bangorsd.org</a>	610-588-7506	
Bethlehem Area **	Vivan Robledo-Shorey	Director of Student Services	<a href="mailto:vrobledoshorey@basdschools.org">vrobledoshorey@basdschools.org</a>	610-861-0500 (ext. 60243)	610-807-5599
Catasauqua Area **	Shelly Keffer	Coordinator of Student Services	<a href="mailto:keffers@cattysd.org">keffers@cattysd.org</a>	610-264-5571	610-264-5618
Easton Area	Karen Trinkle	Director of Student and Community Services	<a href="mailto:trinklek@eastonsd.org">trinklek@eastonsd.org</a>	610-250-2460	610-250-2613
Nazareth Area	Pam Vlasty	Director of Student Services	<a href="mailto:pvasaty@nazarethasd.org">pvasaty@nazarethasd.org</a>	610-759-1170 (ext. 1114)	610-759-8907
Northampton Area	Dr. Kathleen Ott	Director of Data and Grants	<a href="mailto:ottk@nasdschools.org">ottk@nasdschools.org</a>	610-262-7811 (ext. 20030)	
Northern Lehigh **	Tania Stoker	Assistant Superintendent	<a href="mailto:tstoker@nlsd.org">tstoker@nlsd.org</a>	610-767-9800 (ext. 2)	610-767-9809
Pen Argyl	Tricia Viglione	Supervisor of Special Education	<a href="mailto:Viglione.tricia@penargylsd.org">Viglione.tricia@penargylsd.org</a>	Phone: 610-863-3191	610-863-7040
Saucon Valley	Jamie Vlasty	Director of Special Education	<a href="mailto:Jaime.Vlasaty@svpanthers.org">Jaime.Vlasaty@svpanthers.org</a>	610-838-7001 (ext. 1106)	610-8386419
Wilson Area	Laura Samson	Supervisor of Student Services	<a href="mailto:lsamson@wilsonareasd.org">lsamson@wilsonareasd.org</a>	484-373-6000	610-258-6421

\*\* NOTE: School District is split between Lehigh & Northampton Counties

Alternative School	Contact	Title	Email	Phone	Fax
ALAS* – Allentown	Molly Flood	Supervisor	<a href="mailto:floodm@cliu.org">floodm@cliu.org</a>	610-769-1165 (ext. 1401)	610-769-1164
LLAS* – Lehigh	Matt Martucci	Supervisor	<a href="mailto:martuccim@cliu.org">martuccim@cliu.org</a>	610-794-1300 (ext. 1320)	610-769-1154
CLAS* – Carbon	Valarie Gulycz	Supervisor	<a href="mailto:gulyczv@cliu.org">gulyczv@cliu.org</a>	610-769-1160 (ext. 1255)	

\* LAS = Learning and Achievement School

Charter/Other School	Contact	Title	Email	Phone	Fax
Allentown Central Catholic	Randy Rice	Dir. Of Pupil Services	<a href="mailto:rrice@acchs.org">rrice@acchs.org</a>	610-437-4601	610-437-6760
*Executive Education Academy Charter School	Tiffany O'Brien	Chief of Academic Offices	<a href="mailto:tobrien@ee-schools.org">tobrien@ee-schools.org</a>	610-841-7044	610-841-7187
*Lehigh Valley Charter High School for the Arts	Georgia Bomgardner	School Psychologist	<a href="mailto:gbomgardner@charterarts.org">gbomgardner@charterarts.org</a>	610-868-2971	610-868-1446
*Notre Dame High School	Kelly Weber	International Student Program Coordinator	<a href="mailto:kweber@ndcrusaders.org">kweber@ndcrusaders.org</a>	610-868-1431	610-868-6710

*This form was developed in collaboration with Magellan Health*